UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
Washington, DC 20250

For: State and County Offices

Correcting Tract-Level Double-Cropped Acres Because of a Software Problem

Approved by: Deputy Administrator, Farm Programs

1   Overview

A Background

Information Bulletin No. 2871 corrected a problem in farm maintenance where the tract-level double-cropped acres were being zeroed out when tract-level CRP acres were adjusted through Tract CRP and MPL Acreage Screen MIBUTP01.

Although software has been corrected, problems may still exist with tract-level double-cropped acres, if County Offices accessed Screen MIBUTP01 and adjusted tract-level CRP acres on a tract that had double-cropped acres between loading County Release No. 521 and loading Information Bulletin No. 2871.

A software edit will be run during the installation of County Release No. 524 that will correct some of the tract-level double-cropped acre problems. However, there may be some conditions that will not be corrected by the software edit. A report will be printed that identifies farms that could not be corrected by the software edit, and County Offices will have to manually calculate the tract-level double-cropped acres.

B Purpose

This notice provides:

* an example of the Potentially Erroneous Double-Cropped Acres Report
* County Office action
* instructions for manually calculating tract-level double-cropped acres
* instructions for updating the recalculated tract-level double-cropped acres.

Disposal Date	Distribution
March 1, 2004	State Offices; State Offices relay to County Offices

2   Potentially Erroneous Double-Cropped Acres Report

A Example of Report

The Potentially Erroneous Double-cropped Acres Report will print during installation of County Release No. 524. Following is an example of the report.

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MINNESOTA                         USDA-FSA                Prepared: 11-15-2003
FARIBAULT                     Potentially Erroneous
Report ID: MID936-R001    Double-cropped Acres Report          Page:    1
--------------------------------------------------------------------------
This report identifies farms that have 2003 and/or 2004 CRP acres where the 2003
farm-level double-cropped acres do not equal the total of 2004 tract-level
double-cropped acres.  This may have occurred due to a problem that existed in farm
maintenance after 2004 rollover, where the tract-level double-cropped acres were
being deleted when CRP acres were moved to the tract-level.  This problem was
corrected with Information Bulletin No. 2871.


        FARM            TRACT            DOUBLE CROPPED ACRES
                                         2003            2004
--------------------------------------------------------------------------
        101                              329.9           271.8

                        2417                              40.0
                        2418                              10.4
                        3804                             126.3
                        9009                              95.1

       2668                                7.7             5.2

                        2550                               0.0
                        3008                               5.2

       3587                               15.3             0.0

                        4965                               0.0
                        4967                               0.0
```

2   Potentially Erroneous Double-Cropped Acres Report (Continued)

B   County Office Action

Most farms that print on the report will need to have the tract-level double-cropped acres recalculated. However, if the County Office legitimately reduced the tract-level double-cropped acres after 2004 farm records rollover because of a reduction in the tract's effective DCP cropland, the tract-level double-cropped acres **shall not** be recalculated.

The following table provides the actions to be taken by County Offices.

Step	Action	
1	Review the Potentially Erroneous Double-cropped Acres Report to determine the need for manually recalculating the tract-level double-cropped acres for each farm printed.	
2	**IF the tract-level double-cropped acres were…**	**THEN…**
	legitimately reduced after 2004 farm records rollover because of a reduction in effective DCP cropland	the tract-level double-cropped acres **shall not** be recalculated.
	zeroed out when tract-level CRP acres were adjusted through Tract CRP and MPL Acreage Screen MIBUTP01	recalculate the tract level double-cropped acres according to subparagraph 3 A and update the recalculated tract level double-cropped acres according to subparagraph 4 B.

Note: If the report is printed with the message "No Farms To Report", no action is necessary by the County Office.

3   Instructions for Calculating Tract-Level Double-Cropped Acres

    A   Calculating Tract-Level Double-Cropped Acres

       The following table provides step-by-step instructions for manually recalculating the tract-level double-cropped acres on farms for which the tract-level double-cropped acres need to be recalculated.

Step	Action
1	Print a 2003 FSA-156EZ for the farm.
2	Print a 2004 FSA-156EZ for the farm.
3	For each tract, divide the 2004 tract-level effective DCP cropland by the 2004 farm-level effective DCP cropland determined from the 2004 FSA-156EZ printed according to step 2. The result is the tract's percentage of effective DCP cropland. **Note:** The resulting percentage should be rounded to 4 decimal places.
4	For each tract multiply the percentage determined in step 3 times the 2003 farm-level double-cropped acres determined from the 2003 FSA-156EZ printed according to step 1. The result is the tract-level double-cropped acres. **Note:** The resulting tract-level double-cropped acres should be rounded to 1 decimal place.
5	For the applicable tract, update the double-cropped acre field according to subparagraph 4 B with the result of step 4.

4   Updating Tract-Level Double-Cropped Acres in the System

A   Accessing Tract Land Data Screen MIBUTL31

Step	Menu/Screen	Action
1	FAX250	ENTER "3" or "4", "Application Processing", as applicable, and PRESS "Enter".
2	FAX09002	Enter the appropriate county on the Office Selection Menu, if applicable, and PRESS "Enter".
3	FAX07001	ENTER "11", "PFC/DCP/Compliance", and PRESS "Enter".
4	M00000	ENTER "2", "Farm Records Management", and PRESS "Enter".
5	MC0097	ENTER "1", "Farm, Tract, and Crop Record Maintenance", and PRESS "Enter".
6	MIBSYR01	ENTER "1", "2004", and PRESS "Enter".
7	MIB00001	ENTER "1", "Tract Land Data", and PRESS "Enter".
8	MIB10001	ENTER "1", "Update Tract Land Data", and PRESS "Enter".
9	MIBSFO01	Enter the tract number for which the double-cropped acres are being updated according to step 5 in subparagraph 3 A. Screen MIBUTL31 will be displayed.

B   Updating Tract-Level Double-Cropped Acres

County Offices shall:

- access Tract Land Data Screen MIBUTL31 according to subparagraph 4 A
- enter the recalculated double-cropped acres for each tract in the "Dbl Crop Acres" field
- PRESS "Cmd20" to update.